



February, 2010

Dear Applicant:

Thank you for expressing an interest in completing post-graduate study at The Ohio State University as a Teacher Leader. Please notify me of your intent to train as a teacher leader no later than May 14, 2010.

The application packet consists of the following materials. All of these materials are available at <http://www.rrosu.org/Becoming/TeacherLeaderPrep.html> They are also enclosed in this packet.

- Form I      Application Procedures
- Form II     Guidelines and Application Form for the Establishment and Operation of a Regional Training Site to Prepare Reading Recovery Teachers
- Form III    Teacher Leader Nomination Form

The teacher leader role is described in Form III (TL) of this packet. Related costs of training are summarized in Form II. Please see page 8 of Form III for a budget summary grid.

As part of the application process, we will conduct telephone interviews of all candidates. These interviews will occur from June 7<sup>th</sup> to June 18<sup>th</sup>. Once all interviews have been completed and we have reviewed the applications carefully, we will call you to let you know by June 21<sup>st</sup> whether or not your application has been accepted.

We will notify you as soon as we have received all materials and your application is complete. Please feel free to contact me should you have questions regarding any part of the application.

Sincerely,

Emily Rodgers, Ph.D.  
Associate Professor  
Reading Recovery  
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